HIMAA MEMBERSHIP AWARDS PROGRAM GUIDE

The Health Information Management Association of Australia recognises membership achievement and contribution to the Association and the health information management profession through a range of annual national awards.

The awards consist of:

- Achievement and Service Awards
- Branch Student Awards
- Life Membership

HIMAA Fellow Membership is a form of award for significant contribution to the health information management profession but occurs outside the HIMAA Membership Awards Program as it is based on membership criteria being met by eligible members.

Achievement and Service Awards

HIMAA recognises significant achievements on behalf of the Association or the health information management profession and in service to the Association, in the following categories:

- Educator of the Year
- Impactful Professional Practice of the Year
- Innovative Professional Practice of the Year
- Professional Advancement of the Year
- Researcher of the Year
- Volunteer of the Year

Student awards may be conducted by relevant State Branches in conjunction with education providers and graduation/welcome to the profession events for student members who reside in that State.

Who may be Nominated

- To be eligible for nomination for any achievement or service award, a member must have been a member of HIMAA for the preceding 12-month period and continue to be a member at the time of award presentation or conferral in any membership category
- Where a nomination may be received for a team, at least one of the team must be a HIMAA member and meet the membership criteria above
- Nominees may be nominated for consecutive years

Nomination Process

- The call for nominations for the HIMAA National Awards is issued to members via HIMAA Matters and EDM in July
- Any financial, student or life HIMAA member may nominate a member in any of the above categories; self-nomination is permitted
- Nominations are to be submitted to executiveoffice@himaa.org.au by the closing date using the following:
    - HIMAA National Awards Nomination Form

- HIMAA National Awards Nomination Testimonial Form
  - At least one testimonial supporting the nomination will be required from a person other than the nominator

Selection Process

- All nominations will be verified for continuous membership and membership expiry date by the HIMAA Membership Officer
- Awardees will be determined by a working group established by the HIMAA Board and will remain confidential until the HIMAA announcement/presentation occurs
- Selection will be based on significance, impact, and uniqueness of nominations
- Nominees may be commended for their achievements and impact if not selected as the awardee

The awards will be presented at the HIMAA National Conference, or if a conference does not occur, at the Annual General Meeting.

Educator of the Year

Awarded to a HIMAA member who has achieved positive education outcomes, has positive engagement with students, and who is contributing to the advancement of education of the health information management profession over the past 12 months. The person may be an educator in the tertiary, VET or employment sector. Educators within HIMAA Education Services are eligible to be nominated.

Criteria for assessment of nominations are:

a) Education achievements where a substantial percentage of this achievement is within the preceding 12 months
b) Impact of service/achievement

Impactful Professional Practice of the Year

Awarded to a HIMAA member who has made a significant positive impact on organisational, patient or other stakeholder outcomes over the past 12 months.

Criteria for assessment of nominations are:

a) Achievements showcasing impact where a substantial percentage of this achievement is within the preceding 12 months
b) Impact of service/achievement

Innovative Professional Practice of the Year

Awarded to a HIMAA member who has developed and/or implemented an innovative professional practice in health information management over the past 12 months.

Criteria for assessment of nominations are:

a) Achievements showcasing innovation where a substantial percentage of this achievement is within the preceding 12 months
b) Impact of service/achievement

Professional Advancement of the Year

Awarded to a HIMAA member who has made a positive contribution to advance the health information management profession at a local, state, national or international level over the past 12 months.

Criteria for assessment of nominations are:

a) Achievements where a substantial percentage of this achievement is within the preceding 12 months
b) Impact of service/achievement

Researcher of the Year

Awarded to a HIMAA member who has published research that will influence the future of the health information management profession.

Criteria for assessment of nominations are:

a) Achievements in the area of research where a substantial percentage of this achievement is within the preceding 12 months
b) Impact of service/achievement

Volunteer of the Year

Awarded to a HIMAA member who has shown commitment to HIMAA and the health information management profession through their HIMAA volunteer efforts and achievements.

Criteria for assessment of nominations are:

a) HIMAA volunteering service within the preceding 12 months
b) Impact of service/achievement

Branch Student Awards

The annual HIMAA Branch Student Award recognises HIMAA members who are undertaking a HIMAA accredited degree or a HIMAA approved program, for their HIMAA and professional involvement and commitment to developing and contributing as a health information management professional.

Who may be Nominated

- Students who are currently enrolled in, or have completed during the calendar year, one of the following:
  - La Trobe University – Bachelor of Health Information Management
  - La Trobe University – Master of Health Information Management
  - QUT – Bachelor of Health Information Management
  - Any RTO – HLT50321 Diploma of Clinical Coding AND
- Students who are a current HIMAA member at the time of nomination, in any membership category

The nominee will be considered for the HIMAA Branch Student Award for the HIMAA Branch based on their State/Territory of residence.

Nomination Process

- The call for nominations for the HIMAA Branch Student Awards is issued to members via HIMAA Matters and EDM in October
- Any financial, student or life HIMAA member may nominate a student who meets the criteria; self-nomination is permitted
- Nominations are to be submitted to executiveoffice@himaa.org.au by the closing date using the following:
    - HIMAA Branch Student Award Nomination Form
    - HIMAA Branch Student Award Nomination Testimonial Form (one required)

Selection Process

- All nominations will be verified for current membership by the HIMAA Membership Officer
- All nominations will be verified as being a current or recent student in the nominated course
- Awardees will be determined by a working group established by the HIMAA Board and will remain confidential until the HIMAA announcement/presentation occurs
- Assessment will be based on the following criteria:
    - Active involvement in HIMAA/profession events and activities
    - Commitment to profession advancement
    - Testimonial of workplace readiness and contribution
- Nominees may be commended if not selected as the awardee

The awards will be presented at a Branch event usually associated with the end of the year.

Life Membership

Each year, at its discretion, the HIMAA Board may award Life Membership to a Full Member, Senior Associate or Fellow Member who, in the opinion of the Board, has rendered distinguished service to the health information management profession.

Distinguished service to the health information management profession will be determined based on consideration of:

a) Professional history and impact, including:
    - Employment history including roles, appointments and contributions in a professional capacity relating to health information management
    - Areas of expertise related to health information management
    - Impact the nominee has had with their peers, stakeholders and industry within these capacities
    - Awards or formal recognition received

b) Service to HIMAA, including:

- Serving on the HIMAA Board, National Committees, Editorial Board, Accreditation Council, Branches, Working Groups, Taskforces, Community of Practice or as a HIMAA representative
- Outcomes the nominee significantly contributed to

c) Contribution to profession advancement, including:

- Contribution to advancing and supporting the profession through presentations, publication of articles, thought leadership, mentoring and supporting students and professionals, and research
- Commitment to lifelong learning and professional development

In addition to the recognition as a Life Member, the recipient receives ongoing complimentary membership of HIMAA.

Nomination Process

- The call for nominations for the HIMAA National Awards is issued to members via HIMAA Matters and EDM in July
- Both the nominee and the proposer who submits the nomination must be current members of HIMAA or in the case of the nominee have retired within the past 12 months. The proposer may be a Life Member.
- The nominee should have no knowledge of the nomination nor be approached in relation to their nomination by either the proposer or any of the peers providing supporting testimonial information.
- Nominations are to be submitted to executiveoffice@himaa.org.au by the closing date using the following:
  - HIMAA Life Member Nomination Form
  - HIMAA Life Member Nomination Testimonial Form x 2 (required)

Selection Process

- All nominations will be verified for continuous membership and membership expiry date by the HIMAA Membership Officer
- Any awardee will be determined by the HIMAA Board and will remain confidential until the HIMAA announcement/presentation occurs

The awards will be presented at the HIMAA National Conference, or if a conference does not occur, at the Annual General Meeting.